



United States Court of Appeals for the Sixth Circuit

TERM STAFF ATTORNEY

Cincinnati, OH Term
\$67,779 to \$81,241*

About the Court

The United States Court of Appeals for the Sixth Circuit is one of twelve regional federal appellate courts. Circuit courts hear appeals from federal district courts and review decisions of federal administrative agencies.

Headquartered in the historic Potter Stewart Courthouse in Cincinnati, the Sixth Circuit serves Kentucky, Michigan, Ohio, and Tennessee.

About Cincinnati

The Cincinnati region is booming! Located on the banks of the Ohio River, Cincinnati has old city charm with 21st century vision. We enjoy a diverse and energetic population that is transforming the area into one of the country's top places to live. Explore our remarkable city at www.cincinnati-chamber.com and check out our awards at www.cincyusa.com.

The Office of the Staff Attorneys, United States Court of Appeals for the Sixth Circuit, is seeking to fill one or more positions for a Term Staff Attorney.

Office of the Staff Attorneys

The Office of the Staff Attorneys functions as the court's central legal staff, serving the court at large rather than individual judges. The principal mission of the office is to assist the court in the disposition of motions and appeals that are not orally argued, through extensive legal research and analysis and the preparation of case-specific legal memoranda and proposed orders. Staff attorneys handle appeals involving a wide range of substantive subject matter areas, including civil rights, employment discrimination, federal criminal law and sentencing guidelines, habeas corpus, immigration, and social security. Although much of the office's caseload consists of motions and appeals brought by pro se litigants, many of them prisoners, staff attorneys also handle some appeals in which both sides are represented by counsel.

Term Staff Attorney

Term attorneys, who typically begin with zero to three years of post-graduate legal experience, work collaboratively with more experienced supervisory attorneys. Term attorneys handle cases within the full range of subject matters that make up staff attorney work, beginning with cases that are hand-selected by their supervisors. They enjoy significant autonomy in managing their workloads within monthly production cycles. Term attorneys are hired for two-year terms with the possibility of renewal for an additional two years (for a total of four years). The starting date is flexible. Opportunities for flexible work hours, telework (up to two days per week after three months), and an alternative work schedule are available under current office policies.

Qualifications

Required: Applicants must possess superior research, analytical, and writing skills; a demonstrated ability to manage a significant workload under strict time constraints; and excellent academic credentials. Minimum qualifications are a J.D. degree from an accredited law school and law review, moot court, or similar academic experience.

Preferred: Prior experience within the federal judiciary, either as a law clerk, staff attorney, or counsel to the clerk, is preferred. Experience with other federal agencies, state courts, or law firms is also valued.

Total Rewards and Work/Life Balance

The Sixth Circuit Staff Attorneys Office offers a collegial, collaborative work environment.

Compensation: \$67,779 to \$81,241 (CL 27 or CL 28) (*Salary commensurate with qualifications)

Benefits: Employer-subsidized health and life insurance plans. Dental, vision, flexible spending accounts, and long-term care plans available. Eligibility for Public Service Loan Forgiveness Program and mass transit subsidies. On-site gym.

Work/Life: Time off - 13 vacation days, 13 sick leave days, and 11 paid holidays.

We encourage you to visit www.uscourts.gov/careers/benefits to learn more about the Judiciary's benefits programs. For additional information about benefits for federal judicial employees, visit www.uscourts.gov/careers.

How to Apply

Please submit applications via OSCAR by visiting www.oscar.uscourts.gov. Please submit all required documentation through OSCAR: (1) cover letter, (2) resume, (3) writing sample(s), and (4) law school transcript. Positions are open until filled; preference is given to applications received by **March 31, 2023**.

Interviews will be conducted on a virtual platform.

Conditions of Employment

Positions with the U.S. Courts are at-will, excepted service appointments and may be terminated with or without cause by the Court. Selectees are subject to a background investigation and fingerprinting and are provisionally hired pending results of the investigation. Employees are required to adhere to the [Judicial Code of Conduct for Judicial Employees](#). Employees are required to use Electronic Fund Transfer for payroll direct deposit. For citizenship requirements, visit www.uscourts.gov/careers.